

**DELAWARE COUNTY HOUSING AUTHORITY
AGENDA
FOR THE REORGANIZATION MEETING
OF JANUARY 24, 2023 AT 10:30 A.M.
AT THE EXECUTIVE OFFICES**

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC COMMENTS

IV. REORGANIZATION

A. Reelect officers to the Authority as follows:

Chairman
Vice Chairman
Treasurer
Assistant Treasurer

B. Reappoint Solicitor

C. Reappoint Financial Consultant

D. Reappoint Executive Director/Secretary

E. Reappoint all standing committees as follows:

Personnel
Property and Supplies
Finance
Pension
Insurance
Tenant Relations

F. Indemnify the Board of Commissioners and Executive Director for any costs incurred as a result of claims arising out of the performance of their duties with the Authority. Indemnification shall include counsel fees and any amount equal to the judgment or settlement of a claim.

G. Review and accept the Affirmative Action Plan Progress Report.

V. APPROVAL OF MINUTES FROM THE REGULAR MEETING OF DECEMBER 20, 2022.

VI. RATIFICATION OF BILLS FOR THE PERIOD OF DECEMBER 1, 2022
 THROUGH DECEMBER 31, 2022:

| | |
|--------------------------------|-----------------------|
| Vendor Payments | \$2,739,571.22 |
| Utility Reimbursement Payments | \$44,853.00 |
| Housing Assistance Payments | <u>\$2,329,261.31</u> |
| Total: | \$5,113,685.53 |

EXPENSE DISTRIBUTION REPORT
 PROPERTY CODES

| | |
|--------------------------|---|
| kpnc | Kinder Park New Construction |
| fa | Forrest Avenue |
| nph | Nether Providence Homes |
| kph | Kinder Park Homes |
| kp-apts | Kinder Park Apartments |
| cocc | Central Office Cost Center |
| vo | Voucher – HCV |
| hha | Highland Homes Affordable |
| me | Meson |
| cga | Calcon Gardens Affordable |
| sha | Supportive Housing Affordable |
| phaa | Parkview Homes and Apartments Affordable |
| fg | Fairground Homes |
| ghc | Greenhill Court Apartments |
| lp | Lincoln Park |
| dh | Darby Homes Scattered |
| 329dt | Darby Terrace |
| cfp/rhf | Capital Fund Program/Replacement Housing Factor |
| cha | Calcon Hook Annex |
| tmap | The Mills at Parkview |
| wa | Wallingford Avenue Homes |
| dcfg2aff and dcfg2tcv | Delaware County Fairgrounds II |
| dcfg3aff and dcfg3pbv | Delaware County Fairgrounds III |
| dcfg4aff and dcfg4tcv | Delaware County Fairgrounds IV |
| kph1 comb and kph1tcv | Kinder Park Homes I |
| kph 2 comb and kph 2 tcv | Kinder Park Homes II |
| kph 3 comb and kph 3 tcv | Kinder Park Homes III |

VII. APPROVAL OF CASH STATEMENTS FOR THE MONTH OF DECEMBER 2022

- A. Public Housing Program
- B. Section 8 New Construction Program
Kinder Park Apartments
- C. Housing Choice Voucher Program Housing Assistance Payment's
- D. Meson, Inc.

VIII. APPROVAL OF AGED RECEIVABLES REPORT FOR THE MONTH OF JANUARY 2023.

IX. APPROVAL OF HOUSING CHOICE VOUCHER PROGRAM VOUCHER MANAGEMENT REPORT FOR THE MONTH OF JANUARY 2023.

XI. APPROVAL OF THE UNIT AVAILABILITY REPORT FOR THE PUBLIC HOUSING PROGRAM FOR THE MONTH OF JANUARY 2023.

XII. COMMITTEE REPORTS

- A. Personnel (Mattus Chm., Bernhardt)
 - 1. Personnel items to be considered in Executive Session
 - a. Approve new employee hires.
 - b. Accept employee resignations.
 - c. Approve employee terminations.
 - d. Approve/rescind employee transfers/promotions.
- B. Property and Supplies
- C. Finance
- D. Pension
- E. Insurance
- F. Tenant Relations

XI. EXECUTIVE DIRECTOR

A. Report on Pending Litigation

1. Pending Litigation will be discussed in Executive Session

B. Review Income Statements for December 2022. **WILL BE AVAILABLE AT THE FEBRUARY MEETING.**

XII. NEW BUSINESS

XIII. ADJOURNMENT

THE NEXT REGULAR MEETING IS SCHEDULED FOR TUESDAY, FEBRUARY 28, 2023 AT 10:30 A.M.