

**DELAWARE COUNTY HOUSING AUTHORITY
AGENDA
FOR THE REGULAR MEETING
OF MARCH 20, 2024
AT THE EXECUTIVE OFFICES**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENTS
- IV. APPROVAL OF MINUTES FROM THE REGULAR MEETING OF FEBRUARY 27, 2024.
- V. RATIFICATION OF BILLS FOR THE PERIOD OF FEBRUARY 1, 2024 THROUGH FEBRUARY 29, 2024.

Vendor Payments	\$620,182.85
Utility Reimbursement Payments	\$60,588.00
Housing Assistance Payments	<u>\$2,688,411.27</u>
Total	<u>\$3,369,182.12</u>

**EXPENSE DISTRIBUTION REPORT
PROPERTY CODES**

kpnc	Kinder Park New Construction
fa	Forrest Avenue
nph	Nether Providence Homes
kph	Kinder Park Homes
kp-apts	Kinder Park Apartments
cocc	Central Office Cost Center
vo	Voucher – HCV
hha	Highland Homes Affordable
me	Meson
cga	Calcon Gardens Affordable
sha	Supportive Housing Affordable
phaa	Parkview Homes and Apartments Affordable
fg	Fairground Homes
ghc	Greenhill Court Apartments
lp	Lincoln Park
dh	Darby Homes Scattered
329dt	Darby Terrace
cfp/rhf	Capital Fund Program/Replacement Housing Factor
cha	Calcon Hook Annex
tmap	The Mills at Parkview
wa	Wallingford Avenue Homes
dcfg2aff and dcfg2tcv	Delaware County Fairgrounds II
dcfg3aff and dcfg3pbv	Delaware County Fairgrounds III
dcfg4aff and dcfg4tcv	Delaware County Fairgrounds IV
kph1comb and kph1tcv	Kinder Park Homes I
kph 2 comb and kph 2 tcv	Kinder Park Homes II
kph 3 comb and kph 3 tcv	Kinder Park Homes III
kph4acmb and kph4bcmb	Kinder Park IV A & B

- VI. APPROVAL OF CASH STATEMENTS FOR THE MONTH OF FEBRUARY 2024.
 - A. Public Housing Program
 - B. Section 8 New Construction Program
Kinder Park Apartments
 - C. Housing Choice Voucher Program Housing Assistance Payment's
 - D. Meson, Inc.
- VII. REVIEW AND APPROVE THE TENANT ACCOUNTS RECEIVABLE REPORT FOR THE MONTH OF MARCH 2024.
- VIII. REVIEW AND APPROVE THE HOUSING CHOICE VOUCHER PROGRAM VOUCHER MANAGEMENT REPORT FOR THE MONTH OF MARCH 2024.
- IX. REVIEW AND APPROVE THE UNIT AVAILABILITY REPORT FOR THE PUBLIC HOUSING PROGRAM FOR THE MONTH OF MARCH 2024.
- X. COMMITTEE REPORTS
 - A. Personnel
 - 1. Personnel items to be considered in Executive Session
 - A. Property and Supplies
 - B. Finance and Data
 - 1. Adopt Resolution Number 1533 approving the fiscal year ending 2025 Budgets.
 - 2. Review and approve the Administrative Staff Salary schedule.
 - C. Pension
 - D. Insurance

- E. Resident Outreach
- F. Municipal and Landlord Outreach
- G. Government Relations Report

XI. EXECUTIVE DIRECTOR

- A. Report on Pending Litigation
Pending Litigation will be discussed in Executive Session
- B. Review Income Statements for February 2024.
- C. Report on the Kinder Park Apartments Building 1, 2 and 3 window replacement project.
- D. Report on the proposed redevelopment of Greenhill Court Apartments.
- E. Review and approve the request to write off vacated delinquent accounts for the public housing in the amount of \$13,812.50.
- F. Review and approve the request to write off vacated delinquent accounts for the Housing Choice Voucher Program in the amount \$195,667.00.

XII. NEW BUSINESS

- 1. Approve new employee hires.
- 2. Accept employee resignations.
- 3. Approve employee terminations.
- 4. Approve/rescind employee transfers/promotions.

XIII. ADJOURNMENT

THE NEXT MEETING IS SCHEDULED FOR WEDNESDAY, APRIL 24, 2024, AT 10:30 A.M.