

**DELAWARE COUNTY HOUSING AUTHORITY
AGENDA
FOR THE REGULAR MEETING
OF AUGUST 22, 2023
AT THE EXECUTIVE OFFICES**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENTS
- IV. APPROVAL OF MINUTES

APPROVAL OF THE MINUTES FROM THE REGULAR MEETING OF JULY 25, 2023.

- V. RATIFICATION OF BILLS FOR THE PERIOD OF JULY 1, 2023 THROUGH JULY 31, 2023.

| | |
|--------------------------------|-----------------------|
| Vendor Payments | \$585,897.91 |
| Utility Reimbursement Payments | \$49,377.00 |
| Housing Assistance Payments | <u>\$2,312,347.22</u> |
| Total | <u>\$2,947,622.13</u> |

**EXPENSE DISTRIBUTION REPORT
PROPERTY CODES**

| | |
|--------------------------|---|
| kpnc | Kinder Park New Construction |
| fa | Forrest Avenue |
| nph | Nether Providence Homes |
| kph | Kinder Park Homes |
| kp-apts | Kinder Park Apartments |
| cocc | Central Office Cost Center |
| vo | Voucher – HCV |
| hha | Highland Homes Affordable |
| me | Meson |
| cga | Calcon Gardens Affordable |
| sha | Supportive Housing Affordable |
| phaa | Parkview Homes and Apartments Affordable |
| fg | Fairground Homes |
| ghc | Greenhill Court Apartments |
| lp | Lincoln Park |
| dh | Darby Homes Scattered |
| 329dt | Darby Terrace |
| cfp/rhf | Capital Fund Program/Replacement Housing Factor |
| cha | Calcon Hook Annex |
| tmap | The Mills at Parkview |
| wa | Wallingford Avenue Homes |
| dcfg2aff and dcfg2tcv | Delaware County Fairgrounds II |
| dcfg3aff and dcfg3pbv | Delaware County Fairgrounds III |
| dcfg4aff and dcfg4tcv | Delaware County Fairgrounds IV |
| kph1comb and kph1tcv | Kinder Park Homes I |
| kph 2 comb and kph 2 tcv | Kinder Park Homes II |
| kph 3 comb and kph 3 tcv | Kinder Park Homes III |
| kph4acomb and kph4bcmb | Kinder Park IV A & B |

- VI. APPROVAL OF CASH STATEMENTS FOR THE MONTH OF JULY 2023.
 - A. Public Housing Program
 - B. Section 8 New Construction Program
Kinder Park Apartments
 - C. Housing Choice Voucher Program Housing Assistance Payment's
 - D. Meson, Inc.
- VII. REVIEW AND APPROVE THE TENANT ACCOUNTS RECEIVABLE REPORT FOR THE MONTH OF AUGUST 2023.
- VIII. REVIEW AND APPROVE THE HOUSING CHOICE VOUCHER PROGRAM VOUCHER MANAGEMENT REPORT FOR THE MONTH OF AUGUST 2023.
- IX. REVIEW AND APPROVE THE UNIT AVAILABILITY REPORT FOR THE PUBLIC HOUSING PROGRAM FOR THE MONTH OF AUGUST 2023.
- X. COMMITTEE REPORTS
 - A. Personnel
 - 1. Personnel items to be considered in Executive Session
 - 1. Approve new employee hires.
 - 2. Accept employee resignations.
 - 3. Approve employee terminations.
 - 4. Approve/rescind employee transfers/promotions.
 - B. Property and Supplies
 - C. Finance
 - D. Pension
 - E. Insurance
 - F. Tenant Relations

XI. EXECUTIVE DIRECTOR

- A. Report on Pending Litigation
 - 1. Pending Litigation will be discussed in Executive Session
- B. Review Income Statements for July 2023.
- C. Report on the Kinder Park Apartments Building 1, 2 and 3 window replacement project.

XII. NEW BUSINESS

- 1. Approve new employee hires.
- 2. Accept employee resignations.
- 3. Approve employee terminations.
- 4. Approve/rescind employee transfers/promotions.

XIII. ADJOURNMENT

**THE NEXT REGULAR MEETING IS SCHEDULED FOR TUESDAY,
SEPTEMBER 26, 2023, AT 10:30 A.M.**