

**DELAWARE COUNTY HOUSING AUTHORITY
AGENDA
FOR THE REGULAR MEETING
OF SEPTEMBER 26, 2023
AT THE EXECUTIVE OFFICES**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENTS
- IV. APPROVAL OF MINUTES

APPROVAL OF THE MINUTES FROM THE REGULAR MEETING OF AUGUST 22, 2023.

- V. RATIFICATION OF BILLS FOR THE PERIOD OF AUGUST 1, 2023 THROUGH AUGUST 31, 2023.

Vendor Payments	\$642,054.35
Utility Reimbursement Payments	\$53,478.00
Housing Assistance Payments	<u>\$2,373,431.84</u>
Total	<u>\$3,068,964.19</u>

**EXPENSE DISTRIBUTION REPORT
PROPERTY CODES**

kpnc	Kinder Park New Construction
fa	Forrest Avenue
nph	Nether Providence Homes
kph	Kinder Park Homes
kp-apts	Kinder Park Apartments
cocc	Central Office Cost Center
vo	Voucher – HCV
hha	Highland Homes Affordable
me	Meson
cga	Calcon Gardens Affordable
sha	Supportive Housing Affordable
phaa	Parkview Homes and Apartments Affordable
fg	Fairground Homes
ghc	Greenhill Court Apartments
lp	Lincoln Park
dh	Darby Homes Scattered
329dt	Darby Terrace
cfp/rhf	Capital Fund Program/Replacement Housing Factor
cha	Calcon Hook Annex
tmap	The Mills at Parkview
wa	Wallingford Avenue Homes
dcfg2aff and dcfg2tcv	Delaware County Fairgrounds II
dcfg3aff and dcfg3pbv	Delaware County Fairgrounds III
dcfg4aff and dcfg4tcv	Delaware County Fairgrounds IV
kph1comb and kph1tcv	Kinder Park Homes I
kph 2 comb and kph 2 tcv	Kinder Park Homes II
kph 3 comb and kph 3 tcv	Kinder Park Homes III
kph4acomb and kph4bcmb	Kinder Park IV A & B

VI. APPROVAL OF CASH STATEMENTS FOR THE MONTH OF AUGUST 2023.

- A. Public Housing Program
- B. Section 8 New Construction Program
Kinder Park Apartments
- C. Housing Choice Voucher Program Housing Assistance Payment's
- D. Meson, Inc.

VII. REVIEW AND APPROVE THE TENANT ACCOUNTS RECEIVABLE REPORT FOR THE MONTH OF SEPTEMBER 2023.

VIII. REVIEW AND APPROVE THE HOUSING CHOICE VOUCHER PROGRAM VOUCHER MANAGEMENT REPORT FOR THE MONTH OF SEPTEMBER 2023.

IX. REVIEW AND APPROVE THE UNIT AVAILABILITY REPORT FOR THE PUBLIC HOUSING PROGRAM FOR THE MONTH OF SEPTEMBER 2023.

X. COMMITTEE REPORTS

- A. Personnel
 - 1. Personnel items to be considered in Executive Session
 - 1. Approve new employee hires.
 - 2. Accept employee resignations.
 - 3. Approve employee terminations.
 - 4. Approve/rescind employee transfers/promotions.
- B. Property and Supplies
- C. Finance
- D. Pension
- E. Insurance
- F. Tenant Relations

XI. EXECUTIVE DIRECTOR

A. Report on Pending Litigation

1. Pending Litigation will be discussed in Executive Session

B. Review Income Statements for August 2023.

C. Report on the Kinder Park Apartments Building 1, 2 and 3 window replacement project.

D. Authorize the request to write off vacated delinquent accounts in the amount of \$9,844.10.

XII. NEW BUSINESS

1. Approve new employee hires.
2. Accept employee resignations.
3. Approve employee terminations.
4. Approve/rescind employee transfers/promotions.

XIII. ADJOURNMENT

THE NEXT REGULAR MEETING IS SCHEDULED FOR TUESDAY, OCTOBER 24, 2023, AT 10:30 A.M.