


# HOW TO APPLY FOR HOUSING ASSISTANCE WITH DELAWARE COUNTY HOUSING AUTHORITY

## 1. Click “Register Now”

DELAWARE COUNTY HOUSING AUTHORITY  Call us : (610) 490-6248

Welcome to Delaware County Housing Authority (DCHA) Housing Assistance On-Line Application. This application is for new applicants only. Temporarily DCHA Housing Assistance Update Forms can be downloaded at [www.dcha1.org](http://www.dcha1.org) or picked up in any of DCHA offices.

### Login

User Name

Password

Login

Forgot password?  
Click here to register

To complete your online registration you must have a valid email. If you do not have an email address, please click one of the following links to create one.


- ✓ Gmail
- ✓ Yahoo
- ✓ Outlook

→ Register Now

Delaware County Housing Authority | 1855 Constitution Ave. Woodlyn, PA 19094 | (610) 490-6248 |

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## 2. Click “I want to apply for Housing Assistance”

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Welcome to Delaware County Housing Authority (DCHA) Housing Assistance On-Line Application. This application is for new applicants only. Temporarily DCHA Housing Assistance Update Forms can be downloaded at [www.dcha1.org](http://www.dcha1.org) or picked up in any of DCHA offices.

### Create an Account

I want to apply for Housing Assistance

### Already have an account? Login Now!

User Name

Password

Login

Forgot password?  
Click here to register

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3. Click "I do not have a registration code"

The screenshot shows the top navigation bar with the Delaware County Housing Authority logo and the phone number (610) 490-6248. Below the navigation bar is a welcome message: "Welcome to Delaware County Housing Authority (DCHA) Housing Assistance On-Line Application. This application is for new applicants only. Temporarily DCHA Housing Assistance Update Forms can be downloaded at www.dcha1.org or picked up in any of DCHA offices." The main content area is split into two columns. The left column is titled "Create an Account" and contains two buttons: "I have a registration code" and "I do NOT have a registration code", with the second button highlighted in yellow. The right column is titled "Already have an account? Login Now!" and contains a login form with fields for "User Name" and "Password", a "Login" button, and links for "Forgot password?" and "Click here to register". At the bottom of the page is a footer with the address "Delaware County Housing Authority | 1855 Constitution Ave. Woodlyn, PA 19094 | (610) 490-6248" and the copyright notice "© 2016 Yard Systems, Inc. All Rights Reserved."

4. Enter the required information to Create your Account:

**\*\* YOU WILL RECEIVE AN EMAIL AT THIS POINT SAYING THAT YOU ARE REGISTERED AND THAT YOUR APPLICATION HAS BEEN STARTED\*\***

5. Select your Language of preference, Hit Save and Continue.
6. Read our Welcome Message, and hit Save and Continue.
7. Enter your contact information and hit Save and Continue.

The screenshot shows the registration page with the "I do NOT have a registration code" button highlighted in yellow. Below the registration options is a navigation bar with the text "Welcome, Test Test" and links for "My Applications & Certifications", "My Profile", and "Logout". The main content area is titled "My Application..." and shows "13% Complete". A sidebar on the left lists the application steps: "Language Selection", "Instructions", "Contact Details", "Head of Household", "Household Information", "Waiting List", "Preferences", "Summary", and "Confirmation Number". The main form is titled "Enter your contact information" and contains a message: "Please enter your contact information below." The form fields are: "First Name\*" (Test), "MI" (empty), "Last Name\*" (Test), "SSN\*" (999-99-9999), "Address\*" (1855 constitution ave), "City\*" (woodlyn), "State\*" (PA), "Zip\*" (19094), "Email\*" (es.d002@outlook.com), "Office" (555-555-5555), "Home" (610) 490-6208, and "Fax" (555) 555-5555. At the bottom of the form are "Go Back" and "Save and Continue" buttons.

The next session will be information pertaining to the Head of Household.

8. Enter you Date of Birth (mm/dd/yyyy format) and any additional information you would like to provide. Hit Save and Continue.

9. Enter any Demographic Information that you would like to provide. Hit Save and Continue.

10. Review how we determine bedroom sizes, hit Save and Continue.

11. Enter any information for your spouse or co-head of household, and hit Save and Continue.

12. List your total annual income for your family, and detail your family composition, hit Save and Continue.

**Family Income**  
Annual Income\*

**Family Members**

	Male	Female	Total
Head of Household			<input type="text" value="1"/>
Spouse/Co-head			<input type="text" value="0"/>
# of Other Adults	<input type="text" value="1"/>	<input type="text"/>	<input type="text" value="1"/>
# of Students 18+ Years Old	<input type="text"/>	<input type="text"/>	<input type="text" value="0"/>
# of Youth < 18 Years Old	<input type="text" value="1"/>	<input type="text" value="2"/>	<input type="text" value="3"/>
# of Foster Children	<input type="text"/>	<input type="text"/>	<input type="text" value="0"/>
# of Live-in Aides	<input type="text"/>	<input type="text"/>	<input type="text" value="0"/>
# of People in Household			<input type="text" value="5"/>

In this break down, the example family consists of A Mom, Dad, Son and two Daughters.

13. Enter any Accessibility Needs your family may have. and hit Save and Continue.

14. Enter any Special Needs your family may have and hit Save and Continue.

15. Enter any Additional Details for your family and hit Save and Continue.

69% Complete

**Additional Details**

Zip Code of Employer\*

Income Source Type\*

Primary Language\*

Domestic Abuse w/ DPA\*

Are you a Veteran?\*

If you are not employed, please put N/A in the zip code box.

16. Review your waiting list options, and select your housing options. Be sure to check the description to make sure your family can be accommodated in the property you are applying for and hit Save and Continue.

Select	Waiting list	Description	Status/Reason
<input type="checkbox"/>	HIGHLAND HOMES	50 1,2 and 3 bedroom duplex town homes located in Wayne PA. Each unit includes a full bath, washer, dryer hook up, range refrigerator, dishwashers and central air-conditioning. 2nd floor units have a 2nd or 3rd bedroom on the third level and have 2 full baths.	
<input type="checkbox"/>	KINDER PARK HOMES	154 home community located in Ridley Twp./Nether Providence, PA. Homes consist of 1,2 and 3 bedrooms, accessible/hearing and visual homes are available. Unit amenities are range, refrigerator, dishwasher, washer, dryer central air conditioning.	
<input type="checkbox"/>	HOUSING CHOICE VOUCHER PROGRAM	Housing Choice Voucher Program (Section 8)- tenant based rental assistance program. Clients find and rent privately owned rental units.	
<input type="checkbox"/>	CALCOON GARDENS HOMES	50 home community located in Sharon Hill, PA, consisting of 3 bedroom town homes. Each unit features a kitchen, dining room, 1 1/2 baths, basement with washer/dryer hook up, range, refrigerator, dishwasher, central air-conditioning	
<input type="checkbox"/>	KINDER PARK APARTMENTS	160 unit 3 building apartment complex specifically designed for seniors and persons with disabilities located in Ridley Township, PA. The buildings are air conditioned, secure and are accessed by individual key cards. Coin operated laundry facilities in each building. An on-site Senior Center is provided for Seniors and disabled residents where a hot lunch is served 3 days a week and activities are scheduled.	
<input type="checkbox"/>	SINGLE HOUSING CHOICE VOUCHER	Housing Choice Voucher Program (Section 8)- tenant based rental assistance program. Clients find and rent privately owned rental units. This list is for those who are applying and are a single person living alone or intending to live alone with no dependents or other family members and not disabled or elderly.	
<input type="checkbox"/>	PARKVIEW HOMES	128 home community located in Upland, PA, consisting of 2,3,4 and 5 bedrooms including a number of accessible/hearing & visual homes. The homes in this development feature dishwashers, washer/dryer hook ups, range, refrigerators, 1 1/2 baths, central air-conditioning. 4 and 5 bedroom units have a family room off of the kitchen and a separate dining room.	
<input type="checkbox"/>	DARBY HOMES	Each home is located among privately owned homes and consists of 3 bedrooms with a kitchen, dining area, living room, full bath and basement, range and refrigerator are included.	
<input type="checkbox"/>	FAIRGROUND HOMES	215 home community located in Chester Township PA. Homes consist of 1,2 and 3 bedrooms including a number of accessible units. Homes are equipped with range, refrigerator, dishwasher, and central air-conditioning.	
<input type="checkbox"/>	LINCOLN PARK HOMES	35-2 bedroom homes located in Sharon Hill, PA. Each home is located among privately owned homes. Homes each have a kitchen with range and refrigerator, dining area, living room, full bath, basement with washer/dryer hook up.	
<input type="checkbox"/>	GREENHILL COURT APTS	46 unit apartment complex located in Sharon Hill, PA, consisting of 1 and 2 bedroom garden apartments. Each apartment features a kitchen, dining area, living room and full bath with range and refrigerator included. A coin operated laundry room is on site.	
<input type="checkbox"/>	NETHER PROVIDENCE HOMES	Mixture of 8, 2 to 4 bedroom twins and singles located in Nether Providence/South Media, PA. Homes are equipped with range, refrigerator, washer/dryer hook ups, eat in kitchen and living room.	
<input type="checkbox"/>	DEVELOP CORP HOMES	20 Delaware County Housing Development Corporation (DCHDC) owned rental units ranging from 1 to 3 bedroom homes/apartments. Units are located in Marcus Hook, Toby farms and Darby, PA. Tenant pays full rent and utilities.	
<input type="checkbox"/>	WAIT		

17. Review how our preferences are given and hit Save and Continue.
18. Review your application information, and our Terms and Conditions.
19. Hit “I accept all of the above Terms and Conditions” as well as Save and Continue.

## 100% Complete

### Confirmation number

Your application has been submitted.

**Confirmation Number:** A0000003

\* For further communications, please use the confirmation number shown above.

[Download Application in PDF](#)

[Go Back](#)

[Log Out](#)

**Your application is now complete. You should receive an email confirming your application was submitted. You can also print your application as well.**